RISK MATRIX (EXAMPLE)
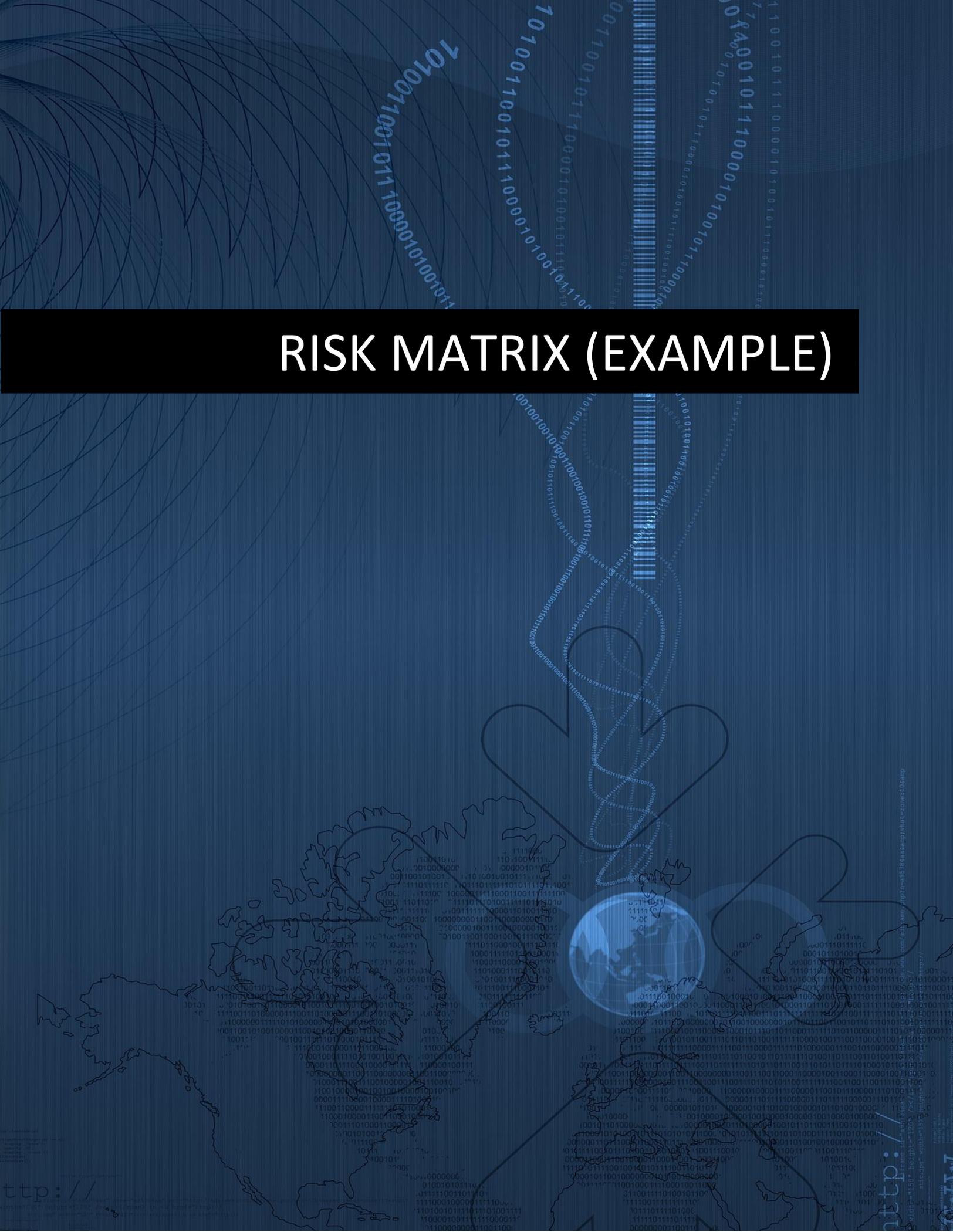
BRIBERY & CORRUPTION RISK MATRIX

No & Area	Typology	Risk	Priority	Improvement Opportunity / Proposed Mitigation
1. Fraud Prevention	Procurement fraud	Lack of communication of strategy to staff, partners, suppliers, and consultants	🟥	▪ Introduce communication strategy to reinforce organisation stance on fraud and corruption and develop and enhance an anti-fraud and corruption culture
2. Fraud risk assessment	Procurement fraud	Unable to assess the level of fraud risk that the organisation faces	🟥	▪ Create a centralised capability that collects and analyses all risk data to standardize case management process and to create an Annual Risk Profile of fraud and corruption risk
3. Security	Corruption Bid Manipulation	Leak of internal information to supplier to facilitate the illicit award of a contract	🟩	▪ Review of physical and IT security procedures to assess the level of insider and external threat
4. Security	Corruption	Supplier unrestricted access to procurement department	🟥	▪ Restricted access to non-procurement staff to the procurement department ▪ Procurement meetings with Suppliers should be documented and held in separate meeting rooms
5. Project risk	Procurement Fraud	No assessment of fraud risk within projects so unable to assess fraud loss	🟥	▪ Introduce fraud and corruption risk assessment at the project planning stage. ▪ Introduce a Field Compliance Team to respond to identified risks within projects
6. Supplier Vetting	Conflicts of Interest	Lack of conflict of interest verification	🟥	▪ Standardised vendor checks to confirm whether there are conflicts of interest. ▪ Annual declaration of conflicts of interest by staff
7. Project failures	Corruption Product substitution	Lack of verification in suppliers ability to perform contract	🟥	▪ Supplier visits during vetting process to confirm. ▪ Supplier to provide verification of previous works
8. Non-Catalogue Spend	Fraud and corruption	Unable to confirm whether non-catalogue spend is overused	🟥	▪ Audit of non-catalogue spend to ensure that organisation procedure (cost plus percentage) is complied with
9. Gifts and hospitality	Bribery	Risk of misuse within gifts and hospitality	🟧	▪ Review of gift and hospitality procedures including documented receipt and retention of information
10. Staff employment	Corruption	Staff in key positions going to work for supplier	🟥	▪ Introduce an exit risk assessment procedure where key staff go to work for an organisation supplier
11. Fraud response	Procurement fraud	Uncoordinated response when fraud is identified	🟧	▪ Create a Designated Compliance Group (DCG) with key roles and decision making around risk, prevention, detection, investigation, disruption, and financial recovery. ▪ Introduced Lessons Learned as part of DCG role to ensure policy and procedure is amended as necessary
12. ICT Contracts	Substituted or inferior products	Avoidance of using standardised products for ICT across organisation	🟥	▪ Centralised purchasing and disposal of ICT to mitigate fraud, inferior products, and financial loss to organisation
13. Health and safety	Counterfeit Products	Unable to assess counterfeit products risk and where they are used in oil and gas sector	🟧	▪ Centralised collection and profiling of data to assess level of counterfeiting risk. ▪ Create an Anti- Counterfeit working group with key partners to share risk information and best practice
14. Tender selection	Corruption Tender manipulation	Influencing the award of a contract through inflating tender scoring	🟧	▪ Introduce conflicts of interest declaration to all staff involved in the tender process
15. Legal	Procurement fraud	Revenue protection risk where using supplier clauses and contract templates	🟧	▪ Standard contract terms should be created to ensure that organisation protected from supplier failures within terms of contract